

# The Elizabethan Schools Foundation

## Bursary Application Form

### **Please read these notes before completing the application form**

A bursary application form needs to be completed for each grant application. The Trustees of the Foundation have a responsibility to ensure that bursaries are granted in accordance with the Foundation's trust deed – the provision of financial assistance to support the academic or extra-curricular needs of beneficiaries outside that which would usually be provided by an educational establishment or government/local authority.

Some past examples of where the Foundation has been able to provide financial assistance include help with extra tuition and music fees, participation in extra-curricular activities such as outward bound trips, items of school uniform and assistance with travel costs. Multiple students can be included on a single application but should be individually identified and items should be individually costed per student. While the principal aim of the Foundation is to support the development of individuals, the Trustees can also consider larger bursary applications from educational establishments where the outcome is aimed at a wider group of beneficiaries and where the Foundation's objectives still apply.

The Foundation can only grant bursaries where contact with the beneficiaries is managed by the school or educational establishment concerned. Funding cannot be granted directly to individuals.

### **Here are some areas for consideration when applying for a bursary grant:**

- Beneficiaries must attend an educational establishment in SW6 (representing the former Metropolitan Borough of Fulham) in which religious instruction is given in accordance with the doctrines of the Church of England, or they must be resident in SW6 attending a similarly governed educational establishment. They must be under the age of 25.
- Students both in receipt and not in receipt of FSM are eligible.
- LAC are eligible as are young carers.
- An element of deprivation is acting as a barrier to learning and academic progression or progression in another area of educational or personal life.
- Where deprivation is not a variable, can you identify a specific variable/s that are acting as barriers to academic and progression in the arts? For example, additional costs incurred to family.
- The student shows a particular aptitude and/or interest in a subject that could be further developed by receiving this bursary.
- The cost of an ongoing tuition-based activity is prohibitive for the family.
- An item that would further progress or enable academic progression to catch up with peers is required.
- An item beyond that for which the school has been adequately funded, is there a justification for additional support to further personal development?
- Would the individual benefit from mentoring? If so why?
- The trust is aware that young people have missed school and that the attainment gap between groups above and their peers has widened post lockdown.

As this is a not a means-tested application, the trust will not require proof of family income. To ensure however, the trust is fully aware of all the reasons for your application, it would be very helpful to indicate what level of support the student receives ie: EHCP, SEN register or other category that you feel deserves the attention of the trust. Please indicate where the student is FSM, LAC or Ever6 for example.

### Notes for completing the application form:

- In Section 1 A please insert the name of the beneficiary. If you are applying for funding for an organisation (eg: a project for a wider group of beneficiaries) please insert the name of your organisation. You will need to provide a more detailed explanation in Section 2.
- In Section 1 B please insert your name or the name of the contact person who would be accountable to the Trustees for determining aspects such as application of funds, monitoring progress and successful outcome.
- Please state the intended outcomes for the individual if they were successful in receiving this bursary. It would be useful to start with the barriers you have identified.
- How will you be able to demonstrate to the trust, as effectively as possible the progress the individual has made? For example, grades in a given subject?
- Improved attendance or attitude to learning? This could be supported through academic progress checks made throughout the year or by official figures in the cases of attendance by a short report from the professional school mentor.
- If you have identified an emotional and social need, how can you demonstrate progress has been made?
- The trust will wish to receive an interim progress statement written by the professional mentor and the bursary could be withdrawn if it is decided the desired level of progress has not been realised.

### Abbreviations recognised by the trust:

- FSM: Free school meal
- LAC: Looked after child
- EHCP: Educational Health Care Plan
- AEN: Additional education needs
- Ever6: Those in receipt of FSM in the last 6 years

For ESF Use:	
ESF Reference (Year/Sequence)	
Approved (Yes/No)	
Bursary Value	

**Application Form**

**Section 1**

A - Name of applicant:	Full address and contact details of school/educational establishment attended:
B - Name and position at school/educational establishment of mentor/sponsor:	Address and contact details (if different from above):

**Section 2**

**Please be as specific as possible in this section. Refer to the eligibility examples in the accompanying notes to support your application (continue on a separate page or provide a supporting document if needed). You can also e-mail questions to the Trustees via [admin@elizabethanschoolsfoundation.org](mailto:admin@elizabethanschoolsfoundation.org).**

Identify briefly below the purpose, barrier to development and financial value of the bursary you are requesting.	Please state the intended outcomes for the individual/establishment. How will the recipient benefit? Consider academic, personal, social and emotional outcomes.

/continuation: